

FOX LAKE GRADE SCHOOL DISTRICT 114
BOARD OF EDUCATION MEETING
December 19, 2017
Lotus Elementary at 7:00 p.m.

I. Call to Order

The Regular meeting of the Board of Education was called to order at 7:00 on Tuesday, Dec 19, 2017 at Lotus School.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Roll Call

Members in attendance: Mr. Dabrowski, Mrs. Kiesgen, Ms. Sherwin, Mr. Martin, Mrs. Bochniak, Mrs. Kelley.

Members absent: Mr. Smith Sr.

Administration present: Mrs. Friziellie, Mrs. Allard

Others in Attendance: Linda Rasmussen, Melissa Williams, Sandy Popp, Cheryl Schuck, Maureen DeVoss, Erica M. Bender, Kim VanHoorelbeke, Gayle McManamon.

IV. Approval of the Agenda

A motion was made by Mrs. Kiesgen, seconded by Mr. Martin to approve the Agenda. Motion Carried.

Aye: Mrs. Kiesgen, Mr. Martin, Mr. Dabrowski, Ms. Sherwin, Mrs. Bochniak, Mrs. Kelley

Nay: None

Abstain: None

V. Approval of the Minutes from the November 21, 2017 Board of Education Meeting

A motion was made by Mr. Martin, seconded by Ms. Sherwin to approve the Minutes from the November 21, 2017 Board of Education Meeting. Motion Carried.

Aye: Mr. Martin, Ms. Sherwin, Mrs. Kelley, Mrs. Kiesgen, Mr. Dabrowski, Mrs. Bochniak.

Nay: None

Abstain: None

VI. Approval of the Closed Session Minutes from the November 21, 2017 Meeting

A motion was made by Mr. Martin, seconded by Ms. Sherwin to approve the Closed Session Minutes from the November 21, 2017 Meeting. Motion Carried.

Aye: Mr. Martin, Ms. Sherwin, Mrs. Bochniak, Mr. Dabrowski, Mrs. Kelley, Mrs. Kiesgen.

Nay: None

Abstain: None

VII. Introductions, Correspondence and Audience Comments

None

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VIII. Consent Agenda

1. Accounts Payable
 - General Checking
 - Electronic Checks
 - Imprest Checks
2. Treasurer's Report

A motion was made by Mrs. Kiesgen, seconded by Mrs. Bochniak to approve the Consent Agenda, with Accounts Payable in the amount of \$305,597.39. Motion Carried.

Aye: Mrs. Kiesgen, Mrs. Bochniak, Mr. Martin, Ms. Sherwin, Mrs. Kelley, Mr. Dabrowski.

Nay: None

Abstain: None

IX. Board of Education Policy and Legislative Review

1. Review recommendations based on October, 2017 PRESS Update Memo
 - Mrs. Friziellie reviewed recommendations based on October, 2017 PRESS Update Memo.
2. Review policies 4:80, 7:18
 - Revisions were discussed. Policy 4:80 will go on public review for 30 days at District Office. The Board will consider final approval of the revised policy at the January 16, 2018 BOE Meeting.
 - Mrs. Friziellie reviewed policy 7:18. This will be updated, pending upcoming Illinois legislation related to harassment.
3. Review Bullying Prevention Plan
 - Mrs. Friziellie reviewed the Bullying Prevention Plan. This will be added to the D114 website Public Notices page.

X. Administrative Reports

1. Review of Annual Financial Report
 - Becky Allard (Interim CSBO) and Jeff Rollefson (Primary at Evans, Marshall & Pease, P.C.) reviewed the Annual Financial Report.

2. Approval of the the June 30, 2017, Annual Audit Report

A motion was made by Mr. Martin, seconded by Mrs. Kiesgen to approve the June 30, 2017, Annual Audit Report . Motion Carried.

Aye: Mr. Martin, Mrs. Kiesgen, Mrs. Bochniak, Ms. Sherwin, Mr. Dabrowski, Mrs. Kelley .

Nay: None

Abstain: None

3. Personnel Report

Mrs. Friziellie recommended the hiring of Oner Medrano and Fred Miller as indicated in the Personnel Report.

Mrs. Friziellie recommended the approval of a leave of absence request of Stephanie Brual as indicated in the Personnel Report.

A motion was made by Ms. Sherwin, seconded by Mr. Martin for the approval of hiring Oner Medrano and Fred Miller also, the leave of absence request of Stephanie Brual. Motion Carried.

Aye: Ms. Sherwin, Mr. Martin, Mrs. Kiesgen, Mrs. Kelley, Mrs. Bochniak, Mr. Dabrowski.

Nay: None

Abstain: None

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4. Efficiency Updates

Mrs. Friziellie presented the rationale of implementation of a procurement card (P-card) and the purchase of Frontline "Solution" for absence, attendance, and timesheet management.

5. Approval of IASB/IASA/IASBO P-Card program

A motion was made by Mrs. Bochniak, seconded by Mrs. Kiesgen to approve the IASB/IASA/IASBO P-Card program. Motion Carried.

Aye: Mrs. Bochniak, Mrs. Kiesgen, Ms. Sherwin, Mr. Dabrowski, Mrs. Kelley, Mr. Martin.

Nay: None

Abstain: None

6. Approval of Frontline Contract

A motion was made by Mrs. Bochniak, seconded by Mrs. Kelley to approve the Frontline Contract. Motion Carried.

Aye: Mrs. Bochniak, Mrs. Kelley, Ms. Sherwin, Mr. Dabrowski, Mrs. Kiesgen, Mr. Martin.

Nay: None

Abstain: None

Note: Mr. Smith Sr. arrived to the meeting at 7:36 pm.

XI. Approval of the 2017 Certificate of Levy

A motion was made by Mr. Martin, seconded by Ms. Sherwin to approve the 2017 Certificate of Levy.

Aye: Mr. Martin, Ms. Sherwin, Mrs. Bochniak, Mr. Dabrowski, Mrs. Kelley, Mr. Smith Sr., Mrs. Kiesgen.

Nay: None

Abstain: None

XII. Other Business and Dates of Note

1. PMA Financial Updates and D114 Mid-Year Update - Board of Education Meeting - January 16, 2018

2. District 114 Strategic Planning -January 23, 30 & February 6, 13, 2018 at Lotus, 6:30PM-8:30 p.m.

3. Lake Division Dinner Meeting at Mundelein High School - March 14, 2018 at 5:30 p.m.

XIII. Board Member and Audience Comments and Agenda Suggestions

Parents of two students at Lotus School requested more information on dismissal procedures. A one on one meeting will be arranged with Mrs. Friziellie to discuss with parents.

XIV. Closed Session - For the purpose of discussion related to confidential employee matters.

A motion was made by Mrs. Kiesgen, seconded by Mr. Smith Sr. to go into Closed Session at 7:50 p.m. to discuss confidential employee matters and confidential student matters. Motion Carried.

Aye: Mrs. Kiesgen, Mr. Smith Sr., Ms. Sherwin, Mrs. Bochniak, Mr. Martin, Mrs. Kelley, Mr. Dabrowski.

Nay: None

Abstain: None

A motion was made by Ms. Sherwin, seconded by Mrs. Kiesgen to come out of Closed Session at 8:33 p.m.

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XV. Actions from Closed Session

A motion was made by Ms. Sherwin, seconded by Mrs. Kiesgen to approve the termination of Sandra Popp.

Aye: Ms. Sherwin, Mrs. Kiesgen, Mrs. Bochniak, Mr. Martin, Mrs. Kelley, Mr. Dabrowski, Mr. Smith Sr.

Nay: None

Abstain: None

XVI. Other

No other actions took place.

XVII. Adjourn

A motion was made by Mr. Martin, seconded by Ms. Sherwin to Adjourn at 8:35 p.m. Motion Carried.

Aye: Mr. Martin, Ms. Sherwin, Mrs. Bochniak, Mrs. Kiesgen, Mrs. Kelley, Mr. Dabrowski, Mr. Smith Sr.

Nay: None

Abstain: None

Matthew Dabrowski, President

Nannette Kiesgen, Secretary